



HOUSING DEVELOPMENT FINANCE CORPORATION LIMITED  
WWW.HDFC.COM

## **DISBURSEMENT REQUEST FORM**

Date of Request : \_\_\_\_\_

HDFC File Number : \_\_\_\_\_

Name of the borrower : \_\_\_\_\_

Stage of Construction : \_\_\_\_\_

**( I have verified the progress on site and confirm that the progress is as per my satisfaction and understanding and I am making the request for this disbursement accordingly )**

Disbursement Amount requested : Rs. \_\_\_\_\_  
(Demand Letter Enclosed)

Disbursement Required

- In favour of : \_\_\_\_\_

- Bank name : \_\_\_\_\_

- Bank Account No. : \_\_\_\_\_

I wish to avail/collect this disbursement on (DD/MM/YY) : \_\_\_\_ / \_\_\_\_ / \_\_\_\_

I request for a post dated disbursement cheque dated : \_\_\_\_ / \_\_\_\_ / \_\_\_\_

Contact No. of the borrower \_\_\_\_\_ ( \_\_\_\_\_ )  
Signature of the borrower

Dear Customer,

Kindly note that:

1. All borrowers are required to visit our office at the time of 1st disbursement of the loan to sign the loan documents, and at the time of signing Supplemental loan documents in case of enhancement of loan after first disbursement.
2. You shall be required to pay Pre-EMI interest for the month when the first or subsequent disbursement takes place, on the amount/s disbursed. Kindly carry your cheque book for the same.
3. ACH form duly signed along with a Cancelled Cheque and 2 Emi Cheques will be taken at disbursement.
4. Please ensure that your own contribution (Total cost - HDFC loan) has been paid/spent in full before the disbursement request is made or as per pro rata explained to you.
5. Post Dated Disbursement can be availed within the same month only.

**For HOUSING DEVELOPMENT FINANCE CORPORATION LIMITED**

Authorised Signatory